

# Cemetery Commission

## Minutes of the Meeting – January 26, 2016

The meeting of the Harwich Cemetery Commission was held at the Cemetery Office 273 Queen Anne Road. Commissioner Chair Cynthia Eldredge, Commissioners Warren Nichols, Wilfred Remillard, and Administrator Robbin Kelley were in attendance.

Executive Session Called to order at 8:15, discussion of Litigation with First Congregational Church.

Meeting Called to Order at 8:25 a.m. by Cynthia Eldredge.

### Approval of the Minutes

Wilfred Remillard approved the minutes of December 14, 2015 and it was seconded by Warren Nichols.

### Correspondence from Town Hall & Associations

1. Email from Amy Usowski, Conservation Agent on 276 Queen Anne Road property.
2. Email from Paula Champagne, Health Director on 276 Queen Anne Road property.
3. Discussion on building Pet Cemetery on 276 Queen Anne Road.
4. Email from Amy Natiello from Harwich Chatham Garden Committee on Peace Garden at Evergreen Cemetery. On January 26, 2016 Amy Natiello had emailed and phoned to rescind their offer to build the trash can container for the Peace Garden.
5. Letter from Frances Haidas donating her family cemetery lot in Mount Pleasant back to the town. Robbin will send her a letter in response to her donation.
6. Wilfred Remillard made a motion that we have the trees in the cemetery sprayed, Warren Nichols seconded it.
7. Cynthia Eldredge discussed the forming of a subcommittee for the Veterans Circle in Evergreen Cemetery. Wilfred Remillard said he would contact Christopher Clark as to procedure in forming such a committee to see if they need to be appointed by the Board of Selectman.
8. Robbin Kelley will reach out to the Water Department in an effort to get new maps for the Cemeteries.
9. Cynthia Eldredge and Robbin Kelley will continue working on the brochures for the cemeteries. Each cemetery will have a map and description of when it was founded along with availability for lot sales.
10. Email from Charleen Greenhalgh on MIIA professional development training on January 25<sup>th</sup> on Customer Service Excellence: Reaching Down Deep. Robbin Kelley attended on Monday was a well presented topic.
11. Email from Russ Allen containing Article for Cape Cod Chronicle walking on the path of Harwich History.
12. Email from Anita Doucette on Conflict of Interest Law to all employees. Packets were handed out to all commissioners.
13. Review of Cemetery Commission report for the Annual Report.
14. Bills Paid Eversource \$11.06 well at Evergreen, W. B. Mason \$5.70 wall calendar, Henry T Crosby & Sons \$3,200.00 repair of railing at North Harwich Cemetery, Henry T. Crosby & Sons \$290.00 for Elmer Crowell Monument lettering, Massachusetts Cemetery Association Dues \$250.00 and Payroll for Robbin Kelley.

The meeting was adjourned at 9:00 A.M.

Respectfully Submitted,

Robbin Kelley,  
Cemetery Administrator

